



दक्षिण रेलवे /SOUTHERN RAILWAY

मुख्य कार्यालय /Headquarters Office,
कार्मिक शाखा /Personnel Branch,
चेन्नै /Chennai-600003
दिनांक/Dated: 19.12.2022

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PBC No: 268/2022

**All PHODs/HODs, DRMs/MAS, TPJ, MDU, SA, PGT, TVC
CWMs/ CW/PER, LW/PER, S&T/PTJ, GOC
Sr.DPOs/DPOs MAS, TPJ, MDU, SA, PGT, TVC
Dy.CPO/CW/PER, SPO/TM&EWS/AJJ, APO/S&T/PTJ**

**Sub: Procedure for holding selections to posts classified as
Selection posts- 100% objective type question paper-
Use of OMR sheets and OMR scanning machines.**

**Ref: This office circulars of even number dated 12.8.2022
(PBC 134/2022) and earlier PBCs 2/2011,263/2019
and PBC 46/2019**

In terms of instructions contained in PBC 46/2019 and PBC 134/2022, OMR sheets can be used and evaluated by OMR scanning machines, if the number of candidates appearing in the written examination is above 50. Further, vide PBC No. 134/2022, instructions facilitating the use of OMR sheets and evaluation using OMR scanning machines and the other related instructions were also issued.

As per the instructions contained in PBC 46/2019, all the departmental selections have to be conducted with 100% Objective Type Multiple Choice Question paper either with OMR sheets or in CBT mode or by pen and paper depending upon the local condition.

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It is seen that OMR sheets are now available in the GEM portal as a service. It is seen that the service for evaluation of OMR sheets is also available in GEM.

In view of the above in a partial modification of the above instructions, till CBT mode is adopted, it has been decided that in all Departmental selections, where written examinations are conducted, OMR sheets should invariably be used. The OMR sheets may be evaluated manually or using the OMR software evaluation service, as per the decision of the panel approving authority.

DRMs/CWMs may put in place suitable procedure and process for mandatory use of OMR sheets in all the written examinations of departmental selections under their control including procurement, storage and accountal of OMR sheets, in line with the instructions issued vide the PBCs cited under reference.

These instructions regarding mandatory use of OMR sheets for all written examinations conducted in connection with departmental selections will come into effect from 1.1.2023.

Divisions/Workshops may approach Chairman/RRC initially for supply of OMR sheets, if there is any unavoidable delay in procurement by them.

All other instructions contained in the above circulars will remain the same.

**Dy.CPO/Co-ord
for Principal Chief Personnel Officer**

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