



PBC No. 17 / 2025



**दक्षिण रेलवे Southern Railway**  
**प्रधान मुख्य कार्मिक अधिकारी कार्यालय**  
**Office of the Principal Chief Personnel Officer**  
**प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003**  
**Headquarters, Personnel Department, Chennai-600003**

सं/No: P(R) 521/P/Vol.XVI

दिनांक/Dated: 22.01.2025

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,  
Chairman/RRB/MAS, TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub: Insertion of New Item No. 30(A) to SOP in respect of  
Establishment Matters (Part-F) under Non-Gazetted regarding  
sanction of Advance for purchase of Personal Computer (Non  
Gazetted).**

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A copy of DGM/G's letter No.G.203/P/SOP/Estab dated 30.12.2024 alongwith  
a copy of Correction Slip No. 13 – Insertion of SRSOP item No.30A – Establishment  
matters – Part – II (Non-Gazetted) on the above subject is enclosed for information,  
guidance and necessary action.

Railway Board's letter dated 18.12.2023 referred therein has been circulated  
as PBC No.248/2023.

संलग्नक/Encl. 02 pages

**CHILAKALAPUDI  
ANJANIKUMAR**

Digitally signed by  
CHILAKALAPUDI ANJANIKUMAR  
Date: 2025.01.22 17:44:54 +05'30'

**सहायक कर्मचारी संबंधी अधिकारी/Asst Personnel Officer / IR & Trg.**  
**कृते प्रमुकाधि/For Principal Chief Personnel Officer**

प्रतिलिपि/Copy to: The General Secretary/SRMU

The General Secretary / DREU

The General Secretary/AISCTREA

The General Secretary/AIOBCREA

The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

SOUTHERN RAILWAY

Headquarters Office  
General Branch  
Chennai 600 003

No.G.203/P/SOP/Estab

Date: 30/12/2024

Sub : Insertion of New item No.30(A) to SOP in respect of  
Establishment Matters (Part -F) under Non-Gazetted regarding  
sanction of Advance for purchase of Personal Computer  
(Non-Gazetted)

Ref.: PFA/MAS letter No.59859/SR-HQ0ACCT(FIN)/71/2020 dt  
24.12.2024

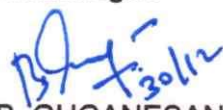
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**Correction Slip No.13**

A new item No.30(A) is being introduced under Part-II of Non-Gazetted of  
Establishment matters of SRSOP 2018 and the same is enclosed.

This issues with the concurrence of PFA and approval of General Manager.

Encl: Correction Slip Item No.13

  
(B. GUGANESAN)  
DGM/G  
for General Manager

Copy forwarded: AGM, SDGM, DGM/Co.ord & Secy. to GM, PCE, PCME,  
PCSTE, PCOM, PCSO, PCMM, PCCM, PCSC/RPF,  
CAO/CN & MTP/MS, **PCPO**, PCEE, CSTE/CN/MS, PCMD,  
CPLO, PFA, FA&CAO/T/MAS @ MMC FA&CAO/G,  
FA&CAO/S&W/PER, FA&CAO/CN/MS, FA&CAO/MTP  
CAO/CN/ERS.  
DRMs/MAS, MDU, PGT, TPJ, TVC & SA  
Sr.DFM/MAS, DFM/MAS, TPJ, MDU, PGT, TVC & SA  
SAO/W&S/GOC, CWM/S&T/PTJ, CEWE/PER, CWM/CW/PER,  
CWM/LW/PER, CWM/GOC

Dy.CEE/EWS/AJJ, AFA/XC/MAS, Sr.AFA/SW/MAS,  
Principal/Training School/TPJ, GOC, AVD, TBM  
Chairman/RRB/MAS and TVC

Sr.SO/Finance

Web Master: Please upload in the net.

**CORRECTION SLIP No.13**

Insertion of SRSOP item No.30A – Establishment matters – Part II (Non-Gazetted) – in terms of Railway Board letter No.2023/F(X)/II/PW/3 dt 18.12.2023

Sl. No	Nature of Powers	PHOD/ CHOD/ HOD	DRM/ ADRM /SAG in Field Units	Divisional Officers, Extra- Divisional Officers & Officers in Headquarters	Remarks
1	2	3	4	5	6
30 (A)	Sanction of advance for: Purchase of Computer	PCPO/PFA (For Accounts Dept)  Full powers in respect of officers/Staff under their control.	<b>DRM/ADRM/ CWM/SAG Officers in Field Units:</b> Full Powers in respect of Officers/ staff under their control	Nil	Finance concurrence is not necessary. <b>Note:</b> <b>Railway Board's letter No.2023/F(X)/II/PW/3 dated 18.12.2023.</b> Terms & conditions prescribed under Board's letter No.F(E)Spl/2016/ADV.4/1 (7 <sup>th</sup> CPC) RBE 10/2017 dated 07.02.2017 should be followed.

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